

Bolton le Sands Parish Council

Minutes of the parish council meeting held on Monday 5th February 2024 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Bell (chair), Cllr Archer (vice-chair), Cllr Kitching, Cllr Leak, Cllr Budden, Cllr Taylor, Cllr Chaplin.

Open Forum.

Residents attended the meeting to discuss the dog waste bin removal on the canal. The dog waste bins have been removed from the canal by Canals and Rivers Trust. Lancaster City Council has committed to one being resited at Town End Bridge.

It was requested that the parish council look at budgeting for new bins for the village. The parish council questioned if Lancaster CC would service them? This has been verbally agreed to the public group, but the parish council would need this in writing to consider any additional bins.

Cllr Bell confirmed that the parish council had previously agreed to adopt 4 of the removed bins when asked by canals trust but Lancaster City Council advised they could not service them.

It was agreed that one is required at Packet Bridge.

It was agreed that the bin at the bus shelter at the bottom of church brow could be moved to a new location.

It was suggested that bins could be sponsored by local businesses, similar to the Royal Pub.

There are two bins missing at the Shore near Archers.

The local primary school has been approached to produce artwork to reduce littering in the village.

16/24 To receive apologies for absence.

None.

Cllr Hegarty resignation.

17/24 To consider the candidate for co-option.

It was resolved that Mr Jason Allison and Mr Robert Taylor be co-opted on to the parish council.

18/24 To receive declarations of interests and consider & approve dispensations.

Cllr Leak declared interest in the bowling club agenda item.

Cllr Kitching declared an interest in the planning agenda item.

19/24 To consider and approve the minutes of the parish council meeting held on 8th January 2024.

It was resolved that the minutes be approved and signed by the chair.

Proposed by Cllr Bell.

Seconded by Cllr Leak.

20/24 To receive the report from the lengthsman and consider works to be completed.

Overhanging tree at the bowling club

The lengthsman will contact a colleague of the Thwaite Brow Woods representative for advice.

The clerk to confirm whether the tarmac on the corner by the play school can be repaired by the lengthsman or a contractor.

The clerk to ask the lengthsman to remove the damaged noticeboard on the Shore and to remove the wreaths from the war memorial and tidy the bench area opposite.

21/24 Environmental and village maintenance.

To consider the play park repair and maintenance and grant review update

Springs on zip wire – Cllr Leak has reported the springs to Sutcliffe Play who said they would come back to her – no response. Cllr Leak will contact them again and ask them to quote.

Bin at youth shelter – the parish council will monitor littering as the nights get lighter.

The lengthsman will be asked to see if there are any spare bins at White Lund.

Table Tennis Table – the clerk to enquire on delivery lead times.

Shady Lane signage – clerk to contact Lancashire County Council to replace signage as vehicles are driving the wrong way down the road.

Cllr Leak reported that the LEF grant is for the new surfacing under the swings in the playground. The grant is for £10,112.00 and the parish council contribution will be £4,000.

The clerk will ask the community centre to inform its hirers to be more considerate of where they position notices and posters and remove them after their event.

To consider the received quotes for new bus shelters.

Three quotes have been sought and GW shelters have reduced the cost by 2.5%. They have advised that permits for work will be required at a cost of £375.

Cllr Bell confirmed that the parish council had agreed to install just one shelter for now at Whin Grove.

It was resolved that GW Shelter remove old shelter and install new one if it can be done without a permit. If a permit is needed, then the parish council would ask the lengthsman to remove the old shelter and GW to only install.

Proposed by Cllr Kitching.

Seconded by Cllr Budden.

Dog waste bins.

The clerk will write to Lancaster City Council again for confirmation on what they will commit to servicing and advise that the two bins are missing at the Shore and the one at Wild Duck Hall will not be adequate for the summer months.

22/24 Finance.

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman	£324.95
Cheque	G Mason- Clerk	Wages	£875.68
Cheque	Bolton le Sands Village Hall	Invoice for Utilities	£80.24
Cheque	Travis Perkins	Redwood cladding	£35.98
Cheque	LDS Ltd	Domain hosting - annual	£93.60
Cheque	Old Boys school	Room hire	£101.50

It was resolved that the payments be made.

Proposed by Cllr Archer.

Seconded by Cllr Taylor.

23/24 Planning matters & applications.

24/0015/TPO Proposal : x1 Lime Tree - 25% Canopy reduction Site Address : 4 Swallow Close, Bolton Le Sands, Carnforth, Lancashire, LA5 8BN.

The parish council has no observations.

24/00068/VCN Proposal : Demolition of existing workshop, erection of detached dwelling (C3) and change of use of land into residential garden (pursuant to the variation of condition 2 on planning permission 22/01100/FUL to amend plans to change fenestration, addition of solar panels and air source heat pump and moving position of building to allow for engineering works) Site Address : 23A Bye-pass Road, Bolton Le Sands, Carnforth, Lancashire, LA5 8JA.

The parish council has no observations.

24/00025/FUL Proposal : Retrospective application for retention of wall and fence and erection of new wall and gate posts Site Address : 18 Greenwood Crescent, Bolton Le Sands, Carnforth, Lancashire, LA5 8AT

The parish council would like the planning officer to take the neighbour's view into consideration.

24/24 To consider update of the installation of the defibrillator.

Cllr Bell now has the defibrillator which is ready to be installed. The lengthsman will install the replacement perspex and will organise the installation with the electrician. The parish council approve the cost of £84.00 for installation.

25/24 To consider the update for the electric supply to the bowling club and the request to site advertising boards.

Surge protection – The clerk will ask if the work has been done and ask Clarkson's to repair the heads and asses what is working and what needs repairing.

Advertising boards – the parish council has no objection to the siting of the boards, but they will need planning permission.

26/24 To consider the request for the playgroup railings to be repaired.

The clerk has had no response from playgroup about contributing to the cost of the repairs.

The clerk will ask the lengthsman to measure the railings and then contact a contractor for a quote.

27/24 To consider the updates to the website.

Cllr R Taylor and Cllr L Taylor will join the working group for upkeep of the website.

Cllr Chaplin to work with the website host to bring the site up to date and add Cllr Robert Taylor as an administrator.

The working group will obtain updated information from village groups to add to the website.

28/24 Reports and correspondence received

Trees at St Michaels – The clerk to respond to Lancaster City Council and advise that the parish council believe the damaged tree is not on parish council land and refer them back to previous tree felling work done in the same area of land by them. This issue needs addressing urgently as it is a health and safety issue with further storms on the way.

Canal Bridge St Michaels – The clerk to email Canals and Rivers Trust and report the damaged bridge on road side.

Minute archive – Cllr Archer has the majority of the minute archive books. A few are with the clerk for reviewing the land rights of the village recreation area. Cllr Budden to borrow the archive for historical research of the village.

29/24 Date and time of the next meeting.

4th March 2024 at 7pm.

Signed.....Date.....