

# Bolton-le-Sands Parish Council

## Agenda

All Parish Councillor's are hereby summoned to the Parish Council meeting of Bolton-le-Sands Parish Council on Monday 7th October 2024 at 7.00pm at the Old Free Grammar School.

### Open Forum.

1. To receive apologies for absence.

2. To receive declarations of interests and consider & approve dispensations.

3. To consider and approve the minutes of the parish council meeting held on Monday 2nd September 2024.

4. To receive the report from the lengthsman and consider works to be completed.

- Flags/blocks to level up on one of the paths. Wet pour under the springer to be repaired/replaced.
- Tarmac-Awaiting 2 quotes for tarmac repair. Ongoing.
- The surrounding area by the bench opposite the Electricity sub station at St Michaels is over grown and needs to be strimmed.
- Signage for Table tennis table....on hold
- The Bus shelter opposite the Royal Hotel to tidy, repair and paint, also on Slyne Road, North Bound by September.
- BLS Council notice to be re-positioned on the Shore (to liaise with Cllr Archer). An additional sign to be positioned on the green verge further along on the Shore.
- Missing pane to be replaced at the bus shelter on Whin Grove.

5. Environmental and village maintenance.

Community Centre water leak.

Play area - Springer 2 quotes to be discussed.

Re-painting of tennis lines on the Tennis Courts. C. Kitchen.

Awaiting Quote for the sign on the shore re overnight parking.

Thwaite Brow - to update for a sign.

6. To consider -

Parish online costs.

Cllr Taylor to provide an update.

7. Finance.

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman Wages	£ 1104.00
Cheque	K C Bennett- Clerk	Wages £875.68. Mobile tariff £6.00. Outlook-£12.36 Ink Cartridge £24.85 = £43.21	£918.89
Cheque	K C Bennett	PAYE Employers Payments £16.24 x 5	£81.20
Cheque	Travis Perkins x 3	Materials- Playground.	£832.70
Cheque	Invoice for Utilities	Bolton le Sands Village Hall	£tbc

Cheque	PKF	Audit fees	£378.00
Cheque	Parish Online	Website costs	£625.20
	E & M A Burrow	Hedge Cutting (March Invoice)	£78.00
Cheque	4 Years rent Bus Sh.	Lancaster City Council	£1.00

Retrospective payments

**8. Finance** - Closure of Unity Bank. Closure of Santander. Online Banking. Clerk to provide information.

**9. Planning matters & applications.**

24/00894/FUL Proposal : Retrospective application for the change of use of land to cemetery and retention of a new boundary wall and gates For : Father Peter Houghton Site Address : St Mary's, Main Road, Bolton Le Sands, Carnforth, Lancashire LA5 8DN Grid Reference 348410,467768.

24/0163/TPO Proposal : Sycamore (T1) - reduce by up to 3m For : Tiffany Moore Site Address : 8 The Nook, Bolton Le Sands, Carnforth, Lancashire, LA5 8DR

**10. Highways.**

**To consider New Builds parking - C. Kitchin**

**11. To consider quotes for Parking Buffers.**

Quotes to be considered re the Parking buffers for the car park in front of the Playgroup.

**12. To consider -**

Christmas tree.

Remembrance Day (Road Closure).

Bonfire night.

**13. Updates on Village parking and Traffic issues.**

- Update on Abandoned cars.
- Update ongoing re School traffic issues. Councillor. R Taylor to provide an update.

**14. Reports and correspondence received.**

- Audit Conclusion Certificate 2023-2024 has been received from PKF Littlejohn.
- Gala - A Request for use of the field and Community Centre.

Martin Gawith. Subject-Bolton le Sands Tennis Club.

Allan Sutcliffe Re Memorial bench, Shore, providing a sketch re position of the bench.

**15. Councillors to review:-**

1. Digital photos for the Asset register.
2. Budget costings for 2024/2025.
3. Standing Orders, Code of Conduct & Financial Regulations to be reviewed and amended if needed.

**16. Date and time of the next meeting.**

Monday 4th November 2024.