

# Bolton le Sands Parish Council

## Minutes of the parish council meeting held on Monday 7th October 2024 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr. Archer (Vice), Cllr Budden, Cllr. Kitching, Cllr. Leak, Cllr Chaplin Cllr. R Taylor, Cllr. Allison & Cllr. Pinder

**Open Forum.** Representatives from Thwaite Brow, Brian Crawley, Louise Belcher and Fraser Smith attended. 4 Signs were requested for Thwaite Brow woods . The Oak bark has been collected for the Tannery and a donation of £225.00 was very kindly given to the Parish Council.

Representatives from Bolton le Sands Community Centre, Ian Birnie and Peter Bayliss confirmed that the Pebbledashing has now been completed and that the finish had been met with their approval.

Peter Bayliss from the Bolton le Sands Village Hall Community Centre issued a Invoice for payment for the additional water loss at the Community Centre for £186.21.

Representative Martin Gawley from The Tennis Club asked the Parish Council to consider the resurfacing of the Tennis Courts with a rubber surface, providing a Quote of £6,400.00. Requesting a business plan to be put into place.

### 138/24 To receive apologies for absence.

Apologies received Cllr. Bell (Chair). Cllr. L Taylor - received from Cllr Kitching on her behalf.

### 139/24 To receive declarations of interests and consider & approve dispensations.

### 140/24 To consider and approve the minutes of the Parish council meeting held on Monday 2nd September 2024. Approved by Cllr. R Taylor 2nd Proposer Cllr P Kitching.

### 141/24 To receive the report from the Lengthsman and consider works to be completed.

**Proposed:** Cllr R Taylor Second: Cllr Allison.

- Flags/blocks to level up on one of the paths. Wet pour under the springer to be repaired/replaced.
- Tarmac-Awaiting 2 quotes for tarmac repair. Ongoing.
- The surrounding area by the bench opposite the Electricity sub station at St Michaels is over grown and needs to be strimmed.
- Signage for Table tennis table....on hold
- The Bus shelter opposite the Royal Hotel to tidy, repair and paint, also on Slyne Road, North Bound by September.
- BLS Council no over night parking notice to be re-positioned on the Shore (to liaise with Cllr Archer). An additional sign to be positioned on the green verge further along the Shore.
- Missing pane to be replaced at the bus shelter on Whin Grove.

**Proposed:** Cllr Budden. Second: C Allison.

### 142/24 Environmental and village maintenance.

- Community Centre water leak. Water Improvement Services to continue with the ongoing works. To update the Council after each day of work completed.
- Play Area - Playdale to provide a replacement Springer.
- Re-painting of tennis lines on the Tennis Court. Defer to the next meeting.
- The sign on the shore re overnight parking to be provided by Archers.
- Thwaite Brow - Signs Express to provide 4 x 210 mm signs and 1 sign x 279mm.

**Proposed:** Cllr Leak. Second: Cllr Budden.

**143/24 To consider Parish online costs.**

Yearly cost for Parish online confirmed by Cllr R Taylor. £625.20

**Proposed** by Cllr Kitchen. Second - Cllr Allinson.

**144/24 Finance.**

**To consider and approve the following items for payment.**

Cheque	M Ashton	Village Contractor/ Lengthsman Wages £ 1104.00	£ 1104.00
Cheque	Kim C Bennett	Wages £875.68 Mobile tariff £6.00. Outlook-£12.36-InkCartridge 24.85.81= £43.21	£918.89
Cheque	K C Bennett	PAYE Employers £16.24 x 5	£81.20
Cheque	Bolton-le-Sands Village Hall	Invoice for Utilities	£ 108.02
Cheque	Travis Perkins	Materials – Play area	£832.70
Cheque	PKF	Audit fees	£378.00
Cheque	Parish Online	Website costs	£625.20
Cheque	E & M A Burrow	Hedge Cutting March Invoice	£78.00
Cheque	Lancaster City Council	4 x years Bus shelter ground rent	£1.00

**Retrospective payments.**

**Proposed** by Cllr. Leak. Seconded by Cllr. Chaplin.

**145/24 Finance**

Closure of Unity Bank. Closure of Santander. Online Banking. Clerk to provide information.

**Proposed** by Cllr. Allison. Seconded by Cllr. Chaplin.

**146/24 Planning matters & applications.**

24/00894/FUL application for the change of use of land to Cemetery and retention of a new boundary wall and gates for Father Peter Houghton. Site Address, St Mary's Main Road, Bolton le Sands, Carnforth LA5 \*DN. Grid Reference 348410,467768. **No comments.**

24/0163/TPO Sycamore (T1) reduce by up to 3M for Tiffany Moore. Site Address 8 The Nook, Bolton le Sands, Carnforth LA5 8DR. **No comments.**

**147/24 Highways**

**To consider New Builds Parking. Cllr Kitchen.**

Proposal for consideration. Clerk to enquire to Highways re yellow lines to be placed on both sides of the road from the Traffic lights Bypass road/Coastal road to St Michaels.

**148/24 To consider quotes for Parking Buffers for the parking bay at the Playgroup.**

GH Pittmans to provide the parking buffers.

**Proposed** by Cllr. Chaplin. Seconded by Cllr. Allison.

**149/24 To consider -**

Christmas Tree - £50.00 from Burton. Defer to the next meeting.

Remembrance Day (Road Closure) To provide documents to Lancaster City Council. Poppy donation approved of £100.00.

Bonfire Night. The Parish Council have received documentation from the Organizers.

**150/24 Updates on Village parking and Traffic issues.**

- Update of Abandoned cars. The cars have been reported as being clamped on Slyne Road.

A new report received stating cars on the corner of Church Brow are parking on the corner of the road causing an obstruction. Clerk to report to the local PCSO Paul Shepherd.

- Email was sent raising our concerns on the Traffic issues to - Stuart Morris PaulShepherd@lancashire.police, head@bolton-le-sands.lancs. Cllr Budden advised the Council to email MP Lizzie Collinge. Cllr R Taylor to update Lizzie Collinge on the ongoing situation.

No contact or representation has been made after an invite was sent to attend this meeting.

**151/24 Reports and Correspondence received.**

- Memorial bench in front of Morecambe Lodge Caravan Park, on Shore lane, Bolton le Sands. Clerk to notify they can now proceed with a re-cycled memorial bench and contact to be made via the Lengthsmen.
- Audit Conclusion Certificate 2023-2024 has been received from PKF Littlejohn. Displayed on the Notice Board and the Web site.
- Gala - A Request for use of the field and Community Centre. To advise that contact has to be made directly to the Community Centre, also to provide additional dates.
- Martin Gawith. Subject-Bolton le Sands Tennis Club. Councillors to review the resurfaced courts at Endmoor.

**152/24. Councillors to review:-**

1. Digital photos for the Asset register - Ongoing.
2. Budget costings for 2024/2025. A working group of Councillors to be implemented consisting of: Vice Chair Cllr Archer, Cllr Leak, Cllr Allison, Cllr Peddar and the Clerk.
3. Standing Orders, Code of Conduct & Financial Regulations to be reviewed and amended if needed - defer to the next meeting.

**153/24 Date and time of the next meeting.**

Monday 4th November 2024 at 7pm.

**Signed.....Date.....**