

**MINUTES OF THE ORDINARY MEETING OF BOLTON-LE-SANDS PARISH COUNCIL
HELD IN THE OLD FREE GRAMMAR SCHOOL
On MONDAY 2nd MARCH 2020 at 7.00pm**

Present: Chairman: Councillor K Budden
Parish Councillors: M. Archer, T. Bell, J. Bolton, P. Kitching, L. Leak, G. Parkinson, P Wilson.
City Councillors: M. Thomas, J Wild

APOLOGIES County Cllr Morris

OPEN FORUM

PACT (Police and Communities Together) – Crime figures for January had not been published but the clerk provided figures for 2019 which were tabled.

Matters raised by County and City Councillors –

Cllr. Thomas had received an e-mail from a resident regarding the flooding at St. Michael's Grove. Cllr Budden responded and said that it would need to be investigated once the water level had dropped. Cllr Budden also said that residents on Sunnybank Road had sent an e-mail regarding flooding since the housing development had started and said that he would discuss their concerns with the Planning Department. Cllr Kitching asked again whether anyone from the Council would visit the residents whose houses are opposite the new Co-op development. Cllr Budden responded by saying that he had asked the Enforcement Officer, however they do not think that there is any connection with the flooding in those gardens. Cllr Kitching reported that a resident who lives across the road from the entrance to the site now has cracks appearing in her house. Cllr Kitching feels that the consultants may have under-estimated the condition of the ground hence the need to do excessive piling.

Cllr Wild enquired about a white box that had been reported on the shoreline after the high tides. Cllr Budden said it was a storage box which had more than likely come off a boat and that he had asked Mike Ashton to remove it.

Cllr Archer said that once the water level had dropped in the dyke along Pasture Lane, he would arrange for the settee that had been 'fly tipped' there, be dragged out and for Lancaster City Council to dispose of it.

To consider Lengthsman's Report

- Early in the month the new door on the top pavilion was given another coat of creosote.
- A pothole had been developing in the gateway to the bowling green car park and he purchased a bag of tarmac from TP's and filled it in.
- The bench to the far side of the bowling pavilion was repaired by building up the crumbling concrete ends with mortar.
- The coppice contractor was working in the woods and had identified that a steep drop had been exposed due to the fact that the shrubs and trees had been removed. He and Brian went to fence it off to make it safe.
- He has been cutting back the encroaching grass on the paths of the play area. The height difference between the path and the grass level is significant in places. When the play area was installed these were just about flush, but due to the sand getting thrown and blown around the grassed areas has increased in height. Dozens of barrow loads have been removed.
- The fence at the top of School Croft is all but finished.
- Someone had forced bottles into the accessible toilet but once removed it was still blocked. Some mornings the floor was covered in dried on toilet paper where the toilet had overflowed covering the floor and then dried-on. Initial checks showed that the toilet door was locking as it should, and it was thought that someone had a key. As the toilet problem continued, the electronic lock was found to be faulty, so a replacement was sought. To replace like for like would have cost £98. He found a replacement at Toolstation that is actually better made and only cost £14. Some better

wires had to be soldered on, but it is now fitted and working well. The timing had to be altered as the new one worked by DC failure “locked” and not DC failure “open” as the original one did.

- Due to the storms, a large tree fell over at the back entrance to the playing field. It was not one of our trees but rather one belonging to Mr Leck of Hawksheads. Mike was helping to clear it when the fire brigade arrived who called the police and due to an overhanging branch, the police advised to clear the area and closed the road. The branch came down a few days later and John Banister cleared enough of the tree to open the road.
- The fluorescent light fitting in the bowling pavilion was broken. He replaced it with an LED type as they use far less electric and were only £10 more expensive.
- He arranged for 10 new keys to be cut for the bowling pavilion.
- On a Sunday afternoon he was called out to the back door of the sports pavilion. The tennis players had found it open and the alarm going off. It looked like it had been forced open and the bottom hinge was broken. He managed to shut it and lock it, but it needs sorting out this week.
- The Sports Pavilion Committee organised a coffee morning, over £200 was raised.
- He purchased some fencing materials for fencing off one of the coppiced areas from deer and with some of the volunteers made a good start on erecting the fence.

Councillors were disappointed that Mike had not reported the on-going damage at the recreation fields and asked that he be told again that all damage was to be reported. Cllr Leak asked if it was possible to put on Facebook about the amount of damage that is being done around the Community Centre area and the cost to the village. Cllr Parkinson asked that since we have cctv installed, that we should be using the footage to try to identify the individuals.

Environmental Matters

Cllr Budden asked about the eco-bricks’ initiative. Enquiries will be made to the quantity that we have, and then decide on the best project for their use.

To receive any Declarations of Interest – Cllr Budden declared an interest in the letter from the Bonfire Committee, Minute No. 7267.

Minutes

After 2 amendments by Cllr Leak, the Minutes of the meeting held on 3rd February were approved. Proposed Cllr Archer, seconded Cllr Wilson.

7262 Any Matters arising from the Minutes:

Adoption of the Payphone for use as a defibrillator housing – Following a discussion, it was decided that the Parish Council would fund a defibrillator for the south end of the village to be sited in the payphone at the junction with Main Road and the A6. The Council asked that we pursue as many avenues for donations/funding. Cllr Leak suggested a request be put to the Bonfire Committee for a donation. Proposed Cllr Parkinson, Seconded Cllr Kitching – all in favour. Carried.

Casual Vacancy – Unfortunately no applications had been received and Cllr Budden will announce the vacancy at the Annual Assembly.

Grounds Maintenance – Following a discussion on the revised quote from Lancaster City Council for the cutting and collection of grass from the playing field, it was decided to accept the original quote. Proposed Cllr Archer, Seconded Cllr Kitching – all in favour, carried.

War Memorial – Whilst Quadrega had agreed to return to site and rectify the issues, Cllr Parkinson requested that the clerk contacts Michael Hartley, the Architect, and ask him to chase up Quadriga for a response within the next 21 days.

7263 Approval/Amendment of the Terms of Reference for the Greens Committee – These had previously been circulated and following a discussion, it was agreed that two changes were to be made:

Meetings – non members should not be present and Responsibilities – annual permit prices to be agreed but ratified at Full Council.

7264 Parish Council Committees/Meetings – Cllr Leak read an excerpt from a document from the National Association of Local Councils regarding sub-committees and full council meetings. Following a discussion, Cllr Archer asked that the document be circulated to all councillors.

7265 Reminder to Members of the Parish Assembly – All councillors were reminded.

7266 To receive reports by members – There have been no meetings attended. However, Cllr Leak reported that the coffee morning for the Sports Pavilion raised £210.00. A request from the Tennis Club had been received asking that the white lines need to be wider to meet the League’s requirements. A request was made to purchase new nets. Cllr Leak suggested that the club purchase one net, and the council the other up to a value of £100.00. Cllr Archer proposed, seconded Cllr Wilson – all in favour. Cllr Leak also raised the concerns of the tennis club regarding the condition of the surface of the tennis courts and suggested the council consider any grants available and formulate a long-term plan as it will be a costly project.

7267 Correspondence

Battle of Britain 80th Celebrations – A letter was tabled from Jeremy Lawton, Officer Commanding Base Support Squadron at Royal Air Force Spadeadam in Cumbria asking parish councils to support the upcoming 80th anniversary of the Battle of Britain in marking this historic occasion. The official dates of the battle are 10 July until 31 October 1940 with the annual ‘Battle of Britain Week’ scheduled to take place this year from 7 September to Sunday 13 September. Cllr Budden will ask the church to fly the RAF flag during these dates.

Bolton-le-Sands Bonfire Committee – Cllr Budden declared an interest and Cllr Archer took the Chair. A letter from the Bonfire Committee was tabled asking permission to use the playing field on November 7th 2020. Cllr Bolton proposed this request be granted – seconded Cllr Kitching – all in favour – carried.

7268 To consider for approval the payment of the accounts

Accounts Payable

Councillor Bolton proposed the following accounts be paid. Seconded by Councillor Archer – carried.

Cheque No.	Payee	Amount / Description
977	M. Ashton.	£1103.98 Parish Lengthsman x 3 parishes +expenditure given below
978	P Bradley	£713.49 Clerk’s salary + petty cash (printer, printing of permits, postage)
979	HMRC	£61.80 PAYE
980	A Swindlehurst	£200.00 Greensman (replacement chq for one lost in post – not cashed)
981	BLS Bowling Club	£100.00 Mike Rigby Trophy donation
982	LDS Ltd	£93.00 Domain maintenance
983	L Belcher	£106.40 Insurance re Thwaite Brow Woods volunteers
984	K G Loach	£1106.81 Bowling green materials (moss control, fungicide & maintenance)

T& C Planning

Application No. 20/00088/FUL

Proposal: Erection of a single storey outbuilding

Site Address: 16 Brookfield View, Bolton-le-Sands

Comment: The parish council asked that neighbours' comments be taken into consideration and that if this application be granted, that it be used for domestic use only

Application No. 20/00152/FUL

Proposal: Conversion of garage to ancillary living accommodation and the replacement of existing garage door with window.

Site Address 35 Swallow Close, Bolton-le-Sands

Comment: The parish council was unhappy about the loss of garage space and for it to be retained.

Signed..... Chairman

6th April 2020