

Bolton le Sands Parish Council

Minutes of the meeting held in the Old Free Grammar School

Monday 5th October 2021 @ 7.00pm

Present: Councillors - Budden (Chairman), Bell, (Vice Chair), Wilson, Archer, Chaplin, Kitching, Leak, Fothergill, White

One member of the public

As the Clerk's position is currently vacant following the resignation of Locum Clerk, Gill Mason, Councillor White volunteered to take the minutes.

129/21 - To receive apologies for absence. – Cllr Bolton

130/21 -To receive declarations of interests. – None

131/21 - To consider and approve the minutes of the parish council meeting held on Monday 6th September 2021.

Minutes to be amended and re-circulated for approval at the November meeting.

The Minutes of the July and August meetings were not available to all members for approval (minute 116/21 refers) so they will be re-circulated for approval at the November meeting.

132/21 – To consider the Village Contractor's report.

The Village Contractor submitted his October Report and Invoice. Whilst the October Report was useful it was not as requested a full month work schedule. (Minute 126/21 refers)

It was resolved that a sub committee consisting of the Chairman plus Cllrs Archer, Bell and Leak meet with the Village Contractor to complete a full review of works required and produce an annual schedule.

Proposed by Cllr Wilson.

Seconded by Cllr Fothergill.

133/21 Finance - To consider and approve the following items for payment.

1	Cheque	G Mason	Clerk's salary & expenses	£704.49
2	Cheque	Mike Ashton	Village Contractor	£476.00
3	Cheque	Alan Swindlehurst	Greenskeeper - August	£200.00
4	Cheque	Alan Swindlehurst	Greenskeeper- September	£200.00
5	Cheque	Over Kellet Parish Council	Lengthmans Scheme underworked hours	£980.00

It was resolved that the payments 1/2/3/4 be made.

Proposed by Cllr Kitching.

Seconded by Cllr Fothergill.

It was resolved that the Chairman speaks directly with the Clerk to Over Kellet Parish Council to obtain a full breakdown for item number 5. Payment to be considered at November meeting.

Proposed by Cllr White.

Seconded by Cllr Leak.

134/21 Planning matters.

21/00697/FUL – Proposal: Creation of a dropped kerb. 13 By Pass Road, Bolton Le Sands.

The parish council has no observations.

21/01155/FUL – Proposal: Demolition of existing garage and erection of a single storey side and rear extension. 62 Slyne Road, Bolton Le Sands.

The parish council has the following observation – Neighbours comments to be taken into account.

21/01130/FUL – Proposal: Conversion of a garage to additional living accommodation, construction of a replacement roof over existing side extension, a balcony and external staircase to the rear elevation. Glendare, Hillcrest Avenue, Bolton Le Sands.

The parish council has the following observation – Neighbours comments to be taken into account particularly with regard to the Balcony overlooking properties to the West.

135/21 - To consider the siting of a memorial bench at Morecambe Lodge.

Cllr Archer will email the applicant to obtain full details.

136/21 - To consider the update on the siting of the Teen Shelter.

It was resolved that Cllr Leak will place the order for the Shelter.

Proposed by Cllr Leak.

Seconded by Cllr Wilson.

137/21 - To consider the update on the insurance claim for the damage to the bus shelter.

Cllr Wilson will check the Parish Council email account to ascertain progress.

138/21 - To consider the update on the clerk's vacancy.

To allow for wider awareness the vacancy will be advertised for a further week until the 22nd October and be given an increased circulation. Cllr Wilson will continue to action. The Parish Council, at the November meeting, will decide on an interview panel.

139/21 - To consider the update on the Eco-Bricks project

Members will give thought to what project they would like to see developed using the Eco-Bricks collected. Cllr Wilson will post on Facebook that the Parish Council no longer require any further filled bottles, and advise where the plastic wrappers etc can be recycled locally.

140/21 – To consider the repairs and maintenance of the Tennis Courts.

Repainting of the court markings needs to be done ASAP to allow the Tennis Club to continue its playing schedule. This has previously been discussed so the Chairman will follow up with the Village Contractor and Lancaster City Council to find the most expedient solution.

The chairman will also remind the Village Contractor of the need to complete previously agreed repairs to the damaged step and window at the Tennis Pavilion.

141/21 – To consider the update from the Bowling Club.

Weed killing is ongoing around the Greens to ensure that the facility is neat and tidy. The Greenskeeper has requested the use of the main green on 19th October to host a neutral venue cup competition in the Floodlit League. Bowling Club members will act as Stewards.

It was resolved that permission be granted.

Proposed by Cllr Archer.

Seconded by Cllr Wilson.

142/21 - To consider the Lancaster City Council grass cutting schedule and costs.

After discussion about the Lancaster City Council Grassland Management Strategy it was the opinion of members that it did not meet the requirements of the village facilities. The parish Council had not been consulted as part of the development process.

Resolved that the Chairman liaises directly with Lancaster City Council to effect improvements.

Proposed by Cllr Wilson.

Seconded by Cllr Fothergill.

143/21 – To consider the update on the Bee Corridor and Pollinator Patch.

An ongoing plan is to be developed in conjunction with interested bodies. Cllr Bolton will report to a future meeting.

144/21 – Correspondence

There is damage to the fencing around the Playgroup building which is a potential Health and Safety issue for users of the Playgroup and members of the public and immediate repairs are necessary.

It was resolved that the Chairman arranges for the Village Contractor to make the necessary repairs.

Proposed by Cllr Kitching.

Seconded by Cllr White.

In the absence of a handover document Cllr Wilson will liaise with the former Locum Clerk to ensure that the Parish Council has possession of all Cheque & Deposit Books/Bank Statements/Email Account/Passwords

145/21 Date and time of the next meeting.

Monday 1st November 2021 at 7pm.

The meeting closed at 10.00pm

Signed.....Date.....