

Bolton le Sands Parish Council

Minutes of the parish council meeting held on
Tuesday 4th January 2022 at 7pm by Zoom Communication.

Present: Cllr Archer, Cllr Bell, Cllr Bolton, Cllr Chaplin, Cllr Leak, Cllr Wilson, Cllr White.
Gill Mason – Locum clerk.

Open Forum.

No parishioners attended the meeting.

1/22 To receive apologies for absence.

Cllr Fothergill, Cllr Kitching and County Cllr Morris.

2/22 To receive declarations of interests and consider & approve dispensations.

None.

3/22 To consider and approve the minutes of the parish council meeting held on Monday 6th December 2021.

It was resolved that the minutes be approved and signed by the vice – chairman.

Proposed by Cllr Bolton.

Seconded by Cllr Chaplin.

4/22 To receive the report from Mr Mike Ashton – village contractor / lengthsman.

The bench opposite the Royal Hotel has been repaired.

It was resolved that the lengthsman receive a petty cash float of £200 to be able to purchase materials at short notice from suppliers which the parish council does not have an account with.

Proposed by Cllr Archer.

Seconded by Cllr Bell.

The bus shelter at Brookfield needs repairing as the safety glass has been shattered.

The parish council green's committee will meet with the greenskeeper to discuss a schedule of works, request that invoices are detailed and purchases for the greens must be made by the parish council.

5/22 To receive an update on the bronze sword replacement.

The insurance company has not yet paid out for the claim for the stolen bronze sword.

It was resolved that the bronze sword be ordered from the company Leander.

6/22 Finance

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman	£189.00
Cheque	G Mason Locum Clerk	Wages	£624.00
Cheque	Travis Perkins	Timber & materials	£35.83
Cheque	A Swindlehurst	Greens maintenance	£200.00
Cheque	Old Free Grammar School	Room rent	£94.50
Cheque	PKF Littlejohn	Auditors	£288.00

Receipts

Cash /Chq	Thwaite Brow Volunteers	Income from felled tree & bark	£384.64
Cheque	Bowling Club	Winter permits	£66.00

It was resolved that the payments be made.

Proposed by Cllr Leak.

Seconded by Cllr Archer.

7/22 To consider the request for a new memorial bench to be sited.

The resident has chosen the bench and would like it sited in March.

The parish council will advertise on Facebook for an ad hoc contractor to complete works to be overseen by the lengthsman.

8/22 To consider and approve the new signatories for the parish council bank account.

It was resolved that Cllr Josie Bolton be added to the list of authorised signatories for the parish council bank account.

Proposed by Cllr Archer.

Seconded by Cllr Bell.

9/22 To consider and approve the budget and the precept for the financial year 2022-2023.

It was resolved that the budget be adopted and the precept be set at £36478.55 which is £21.64 per household Band D (5% increase).

Proposed by Cllr Wilson.

Seconded by Cllr White.

10/22 To consider the grass cutting schedule for 2022/2023.

The clerk will enquire whether the football pitch can be cut every ten days as part of the schedule.

11/22 To consider the contact details on signage in the village (e.g. contact details on the Tennis Courts Signs).

A review of all the signage around the recreational areas will be completed to see what needs updating or replacing.

12/22 To consider the review of parish assets, registered land and custodianship of community buildings.

The parish council will look through the archive documents to see what land is registered and if there are any deeds regarding custodianship.

13/22 Planning matters.

None.

14/22 To consider the review of the financial regulations, standing orders and code of conduct documents.

It was resolved that the following sentences be added to the standing orders and that the three documents be adopted by the parish council.

- Councillors can only sit on a committee, sub-committee, working group or outside body for a maximum of three years but may be voted back on after one year's absence.
- The chair of the parish council, unless he or she has resigned or becomes disqualified, shall continue in office for a three-year term.

Proposed by Cllr Leak.

Seconded by Cllr White.

15/22 To consider the insurance claim for the damaged bus shelter.

The clerk will contact the insurance paralegals who will be following up the claim against the third party to provide the required information.

16/22 To consider the application to turn the BT payphone kiosk into housing for a defibrillator.

It was resolved that the clerk sign the contract for the lease of the BT kiosk to house the defibrillator.

The defibrillator will be installed and the electrics connected.

Proposed by Cllr Bolton.

Seconded by Cllr Bell.

17/22 Reports and correspondence received (reference only - councillors are asked to submit any reports or correspondence to the clerk before the meeting).

CCTV quote.

Correspondence from resident through Facebook.

Platinum Jubilee organisation.

18/22 Date and time of the next meeting.

Monday 7th February 2022 at 7pm.

The meeting closed at 9.48pm

Signed.....Date.....