

# Bolton le Sands Parish Council

## Minutes of the parish council meeting held on Monday 7<sup>th</sup> March 2022 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Bell, Cllr Bolton, Cllr Chaplin, Cllr Kitching, Cllr Leak, Cllr Wilson, Cllr Fothergill, Cllr Parkinson.

Gill Mason – Locum clerk.

Six members of the public.

### **Open Forum.**

The Community Centre Management Committee attended the meeting and informed the parish council that the water, gas and electric bills will soon have to be paid monthly not quarterly. Currently, the Community Centre receive and pay all the utility bills and then re-invoice each parish user group. When the bills are received monthly, it will generate a lot of work for the treasurer on behalf of the parish council, and with the potential increase in utility bills and the problem of user groups that are in arrears, it will put a lot of financial pressure on the community centre charity. An update on the public toilet usage and running costs were also received.

A resident has offered to maintain the trees at The Hollows. Further information will be given to the clerk.

The Thwaite Brow Wood Volunteers' representative reported that a Hornbeam tree has fallen into an adjacent horse field. There is also a tree with a TPO that needs maintenance. A quote has been received for the works and the group will make an application to the Lancaster City Council Arboricultural Officer in the first instance.

### **41/22 To receive apologies for absence.**

Cllr Archer.

### **42/22 To receive declarations of interests and consider & approve dispensations.**

Cllr Wilson declared an interest in any item regarding The Old Free Grammar School as a member of his family is a trustee.

Cllr Leak declared an interest in any item regarding the bowling club as a member of her family is treasurer.

Cllr Parkinson and Cllr Bolton declared an interest any item regarding the bowling club as members.

### **43/22 To consider and approve the minutes of the parish council meeting held on Tuesday 7<sup>th</sup> February 2022.**

It was resolved that the minutes be approved and signed by the vice – chairman.

Proposed by Cllr Fothergill.

Seconded by Cllr Bolton.

### **44/22 To receive the report from the lengthsman, to consider the lengthsman's hours and rate and to receive an update on the casual village contractors.**

The report was circulated prior to the meeting.

The clerk will enquire with the lengthsman what rate of pay he is currently on with other parishes.

It was resolved that the bus shelters in need of repair will be re-felted. The bus shelter on Coastal Road will not need repairing as the parish council will look at costs for a replacement shelter.

Proposed by Cllr Parkinson.

Seconded by Cllr Leak.

#### **45/22 Environmental & Village Maintenance.**

The clerk will ask the lengthsman to clean under the hedge from Grange View to the grass verge, heading towards the traffic lights, as there is a collection of debris that needs clearing.

The clerk will ask LCC Highways to clean the traffic light islands of litter and weeds.

The hedge on Church Brow corner needs strimming. Cllr Chaplin will talk to the tenant regarding the maintenance.

Cllr Bolton reported to the parish council that the defibrillator which will be sited in the phone box, needs a new battery and defib pads at a cost of £136.80. The Women's Institute may be able to fund the purchases, but if not, the parish council resolve to buy the equipment.

Cllr Bolton will forward the information to the clerk.

Proposed by Cllr Kitching.

Seconded by Cllr Wilson.

#### **46/22 Finance.**

##### **To consider and approve the following items for payment.**

Cheque	M Ashton	Village Contractor/ Lengthsman	£266.00
Cheque	G Mason Locum Clerk	Wages	£624.00
Cheque	A Swindlehurst	Greens maintenance	£200.00
Cheque	M Ashton	Material reimbursement (£35.20 / £130.95)	£166.15
Cheque	M Ashton	Cash Float for emergency materials	£200.00
Cheque	Travis Perkins	Materials (£8.23 / 63.58)	£71.81
Cheque	KG Loach	Bowling green fertilisers / grass seeds	£744.88
Cheque	West Coast Glass	Toughened glass	£105.58
Cheque	Lancashire Data Solutions	Web hosting	£93.60
Cheque	BLS Community Centre	Utility and amenity recharges	£131.31

##### **Receipts**

Cheque	Alan Swindlehurst	Winter bowling league	£500.00
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It was resolved that the payments be made.

Proposed by Cllr Chaplin.

Seconded by Cllr Leak.

#### **47/22 To consider the update from the Bolton le Sands Community Centre Committee.**

It was resolved that the parish council will take over the payments and re-invoicing of the utility bills, if the management committee can change the account name from the Community Centre to Bolton le Sands Parish Council and keep the new tariffs.

Proposed by Cllr Wilson.

Seconded by Cllr Parkinson.

#### **48/22 To consider the update on the Platinum Jubilee celebrations.**

Cllr Wilson reported that the Gala Committee has not planned an event for the Jubilee celebrations but will support any event that may be organised.

The clerk will look at the costs for a Jubilee bench or tree to be purchased for the village.

#### **49/22 To consider the update from the Green's Committee.**

The repair and maintenance of the timber edging should be completed this week by the lengthsman and the greenskeeper.

The floodlight company will be contacted by the clerk to repair the light that isn't working.

It was resolved that the parish council, in line with financial regulations, will not be able to continue to donate the £100.00 for the bowling competition.

Proposed by Cllr Fothergill.

Seconded by Cllr Chaplin.

**50/22 To consider the update of the review of signage around the village.**

Cllr Parkinson and Cllr Leak have reviewed the signage and reported that that the black signs at Mount Pleasant are ok but do need stickers with new parish council contact details on. The bowling club sign also needs a covering sticker with the addition of 'dogs must be kept on a lead'.

Six new A4 CCTV signs are also required.

Cllr Leak will get a quote for the stickers and signage and the clerk will ask the CCTV company if they have CCTV signs.

**51/22 To consider the update on the war memorial maintenance.**

The meeting with the surveyor and the contractor will take place on Friday 11<sup>th</sup> March.

Cllr Wilson, Cllr Parkinson and Cllr Bell will attend.

**52/22 Planning matters & applications.**

21/00039/REF Appeal By: Holgates (Caravan Parks) Limited Appeal Description: Change of use of agricultural land, creation of access tracks and regrading of land to allow siting of touring caravans Site Address Bay View Holiday Park, Dertern Lane, Bolton Le Sands, Lancashire, LA5 9TN.

The parish council object to the appeal application as the siting of caravans is obstructing the countryside view and the traffic that the site will generate is not appropriate for the rural setting. The parish council would like the planning officer to be mindful of the original application stating that the caravans would be sited on land with no tier system. The site now has caravans on with multiple tiers which is visually intrusive.

**53/22 To consider the update on the lease of The Croft.**

The parish council has given notice to the committee to end the lease agreement. The clerk will also cancel the grass cutting by Lancaster City Council.

**54/22 To consider the first draft of the grant application form.**

It was resolved that the grant form be adopted.

Proposed by Cllr Chaplin.

Seconded by Cllr Leak.

**55/22 To consider the advertising of the clerk's vacancy.**

Cllr Wilson will review the advertisement and circulate a draft to the councillors for approval. The advert will be placed on the noticeboards and the website. The closing date for applicants will be the 23<sup>rd</sup> March.

**56/22 Reports and correspondence received** (reference only - councillors are asked to submit any reports or correspondence to the clerk before the meeting).

Sports Pavilion meeting verbal report from Cllr Leak and Cllr Bolton - noted.

Youth Shelter Tarmac article approval – noted.

**57/22 Date and time of the next meeting.**

Monday 4<sup>th</sup> April at 7pm.

The meeting closed at 9.46pm

Signed.....Date.....