

Bolton le Sands Parish Council

Minutes of the annual parish council meeting held on 2nd May 2022 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Bell, Cllr Bolton, Cllr Archer, Cllr Leak and Cllr Parkinson.
Gill Mason – Locum clerk.

Open Forum.

No members of the public present.

76/22 To receive apologies for absence.

Cllr Kitching, Cllr Wilson, Cllr Fothergill and Cllr Chaplin.

77/22 To receive declarations of interests and consider & approve dispensations.

None.

78/22 To consider and approve the minutes of the parish council meeting held on Tuesday 21st April 2022.

It was resolved that the minutes be approved and signed by the vice chairman.

Proposed by Cllr Parkinson.

Seconded by Cllr Leak.

79/22 Appointment of chairman.

It was resolved that Cllr Bell be appointed as chairman.

Proposed by Cllr Archer.

Seconded by Cllr Leak.

80/22 Appointment of vice chairman.

It was resolved that Cllr Parkinson be appointed as vice – chairman.

Proposed by Cllr Bell.

Seconded by Cllr Leak.

81/22 Appointment of representatives on committees, working groups and outside bodies.

Bowling Club

Cllr Chaplin.

Cllr Bell.

Cllr Fothergill.

Cllr Archer.

Sports Pavilion

Cllr Bolton.

Cllr Kitching.

Community Centre

Cllr Leak

Environmental Group

Cllr Bolton.

Cllr Parkinson.

Website and communications working group

Cllr Chaplin.

Cllr Wilson.

82/22 Appointment of the responsible financial officer.

It was resolved that the clerk be appointed as the RFO.

Proposed by Cllr Bell.

Seconded by Cllr Leak.

83/22 To receive the report from the lengthsman.

The report was received and circulated prior to the meeting – no issues raised.

84/22 Environmental & village maintenance.

The clerk was asked to check when the sports pavilion Legionella inspections are due and who will be completing them.

85/22 Finance.

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman	£581.00
Cheque	G Mason Locum Clerk	Wages & Expenses £624.00/22 Stamps £20.90	£644.90
Cheque	A Swindlehurst	Greens maintenance	£200.00
Cheque	T Bell	Reimbursement for permit print and stamps.	£39.53
Cheque	Bolton le Sands Village Hall	Invoice for utilities	£75.00
Cheque	Wynnstay	Materials	£28.51
Cheque	Mrs Colley	Tree project donation	£108.86
Cheque	West Coast Glass	Cheque reissue	£105.58
DD	Waterplus	Waste water charge monthly	£56.04

It was resolved that the payments be made.

Proposed by Cllr Bell.

Seconded by Cllr Archer.

86/22 To consider the update from the Bolton le Sands Community Centre Committee.

The clerk will enquire whether only three electric and one water slave metres are required, and which contractor installed the other slave metres for the community area.

87/22 To consider the update on the purchase of a Platinum Jubilee tree and plaque.

It was resolved that the clerk purchase an oak tree, decorative circular tree protector and a A5 jubilee plaque up to a cost £450.

Proposed by Cllr Archer.

Seconded by Cllr Parkinson.

88/22 To consider the update on the costs of a new defibrillator.

Cllr Archer will enquire if the existing defibrillator is fit for purpose and whether batteries and pads can be easily accessed or whether a new model should be bought.

89/22 To consider the request from the Bonfire Committee to hold the event on Saturday 5th November.

The clerk will ask a representative from the committee to attend the next meeting to discuss the requirements of the bonfire event.

90/22 Planning matters & applications.

22/00014/FUL Proposal : Demolition of existing garage and erection of a single storey side and rear extension incorporating two Juliette balconies to the rear elevation. Site Address : 3 Church Brow, Bolton Le Sands, Carnforth, Lancashire, LA5 8DY.

The parish council has no observations.

91/22 To consider and approve the insurance renewal.

The clerk will ask for the insurance cover to be reviewed and ask for an additional quote from NFU Mutual.

92/22 To consider the appointment of an internal auditor for the financial year 2021/2022.

It was resolved that Mr Griffiths will complete the internal audit.

Proposed by Cllr Bell.

Seconded by Cllr Parkinson.

93/22 To consider and accept the resignation of Cllr Trevor White.

It was resolved that the parish council accept the resignation.

Proposed by Cllr Bell.

Seconded by Cllr Archer.

94/22 To consider the purchase of a TV monitor for the CCTV and the amended invoice from Crystal CCTV.

It was resolved that the clerk purchase a TV to replace the monitor for the CCTV, up to £120.00.

95/22 To consider the update on the tree survey for Thwaite Brow Woods.

The clerk will ask for more information regarding the payment for the surveys over 3 years.

96/22 Reports and correspondence received (reference only - councillors are asked to submit any reports or correspondence to the clerk before the meeting).

None.

97/22 Date and time of the next meeting.

Monday 6th June 2022 at 7pm.

The meeting closed at 8.45pm.

Signed.....Date.....