

Bolton le Sands Parish Council

Minutes of the parish council meeting held on Monday 3rd October 2022 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Archer, Cllr Bolton, Cllr Chaplin, Cllr Kitching, Cllr Fothergill, Cllr Leak and Cllr Parkinson.
Gill Mason - clerk.
One member of the public.
City Cllrs Wild and Budden.

Open Forum.

The resident who would like trees planting on the recreation area, asked the parish council to reconsider its decision and proposed 40 Rowan or Willow trees to be planted inside the hedge.

Paper copies of parish council business, including agenda and minutes, need to be available for residents to read in noticeboards and the library.

The war memorial area needs weeding, and the bus shelters need repair and maintenance. The parish council had said it would action the repairs in August but hasn't done so.

There are metal pipes in the ground near Mill Lane that have been cut down and are damaging car wheels and tyres. LCC have not been notified, please could the parish council look at them and ask the lengthsman to remove them.

156/22 To receive apologies for absence.

Cllr Bowman, Cllr Bell and Cllr Wilson.

157/22 To receive declarations of interests and consider & approve dispensations.

Cllr Leak, Cllr Parkinson and Cllr Bolton declared an interest in any item referring to the bowling club.

158/22 To consider and approve the minutes of the parish council meeting held on Monday 5th September 2022.

It was resolved that the minutes be signed and approved by the vice chair.

Proposed by Cllr Fothergill.

Seconded by Cllr Kitching.

159/22 To consider the lengthsman's report.

The report was circulated prior to the meeting – no issues raised.

160/22 Environmental and village maintenance.

Bus shelter maintenance / replacement

Cllr Leak and Cllr Parkinson will look at the 6 wooden bus shelters and prioritise which need replacing or repairing. The parish council will review the budget and consider the purchase of new bus shelters. The concrete bus shelters need cleaning.

Tennis courts maintenance

The clerk was asked to contact the tennis club representative for an update on the lease request.

Thwaite Brow key contact

The clerk and Cllr Chaplin will be the key contacts for Thwaite Brow Wood.

The grass and hedges have been cut at Grange View. The clerk will inform LCC that the benches will be removed unless they would like to repair them.

The Norweb substation hedge is overgrown and the benches on The Hollows and on St Michael's Lane need cleaning. The clerk will contact the community payback team to see if these jobs can be completed.

The clerk will contact LCC and ask for the salt bins to be refilled. The councillors will check that the salt bins are in good condition and do not need replacing. The lengthsman will be asked to refill the parish council salt bin.

161/22 Finance.

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman	£225.00
Cheque	G Mason Clerk	Wages & Expenses £797/£15 expenses	£812.00
Cheque	A Swindlehurst	Greens maintenance	£200.00
Cheque	BLS Village Hall	Invoice for utilities	£80.00
Cheque	Old Boys School	Room hire	£81.00
Cheque	G Mason	Five months stamp purchase	£23.75

It was resolved that the payments be made.

Proposed by Cllr Kitching.

Seconded by Cllr Archer.

162/22 Planning matters & applications.

22/01164/FUL Proposal : Erection of single storey rear and side extension, construction of hip to gable roof extension, rear dormer and installation rooflights to front Site Address : 12 Westfield Drive, Bolton Le Sands, Carnforth, Lancashire, LA5 8EW.

The parish council has no observations.

22/01134/FUL Proposal : Erection of a single storey rear extension and construction of a balcony to the rear elevation Site Address : 5 Church Court, Bolton Le Sands, Carnforth, Lancashire, LA5 8EB.

The parish council would like the proposed window colour of grey to be changed to white to be in uniform with the other properties.

163/22 To consider the update on the new football teams and pitch fees.

It was resolved that the fees will be £320.00 for the year.

Proposed by Cllr Archer.

Seconded by Cllr Kitching.

164/22 To consider the update from the bowling club and the management of the facilities.

Floodlight maintenance and LED upgrade

It was resolved that the lengthsman complete the LED upgrade.

Proposed by Cllr Fothergill.

Seconded by Cllr Archer.

Purchase of topdressing

It was resolved that the topdressing be purchased at a cost of £346.20.

Proposed by Cllr Archer.

Seconded by Cllr Kitching.

The green's committee will arrange a meeting with the club representatives to discuss the proposals of the facility management.

165/22 To consider the update of the project and the collection of plastic bottles.

Cllr Wilson has joined a facebook group, but no one is collecting locally. Two schools will be contacted to see if they can use the bottles.

166/22 To consider the request for tree planting on the parish recreation area.

It was resolved that the parish council do not authorise the proposal of 40 trees to be planted on the recreation area.

Proposed by Cllr Kitching.

Seconded by Cllr Parkinson.

The clerk will ask for a new proposal to be considered.

167/22 To consider the proposal of the installation of an outdoor table tennis table.

It was resolved that Cllr Leak apply for a grant to be able to purchase the table.

Proposed by Cllr Leak

Seconded by Cllr Kitching.

168/22 To consider the invoice for the School Croft lease.

It was resolved that the invoice will not be paid as the parish council have already given notice on the lease of the land.

Proposed by Cllr Kitching.

Seconded by Cllr Fothergill.

It was resolved that the livestock gate be purchase up to a cost of £200 and the lengthsman be asked to install the gate as soon as possible. The Old Boy's School Committee will be asked if the parish council can instal the replacement fence.

Proposed by Cllr Fothergill.

Seconded by Cllr Archer.

169/22 To consider the request for a memorial bench at Morecambe Lodge.

The parish council would like more information as to where the bench wants to be sited before consideration.

170/22 To consider the request from LCC for facilities for warm spaces.

The library and the community centre will offer warm spaces in winter.

171/22 To consider the organisation of Remembrance Day including road closures.

It was resolved that the clerk will order the wreath, fill in the application for the road closure and liaise with the church warden and vicar regarding the service. Cllr Fothergill will arrange the music and speakers with Cllr Wilson.

Proposed by Cllr Chaplin.

Seconded by Cllr Fothergill.

172/22 To consider the update from the Bonfire Committee.

The clerk has not received the insurance or the risk assessment. The committee will be asked to provide the documentation immediately and be advised that if documentation isn't provided it could compromise next year's event.

173/22 Reports and correspondence received (reference only - councillors are asked to submit any reports or correspondence to the clerk before the meeting).

- Community Centre minutes – circulated and noted.

- Action needed to recover the archive as soon as possible – noted.
- CCTV maintenance required on camera – noted.

174/22 Date and time of the next meeting.

Monday 7th November at 7pm.

The meeting closed at 9.23pm.

Signed.....Date.....