

Bolton le Sands Parish Council

Minutes of the parish council meeting held on Monday 6th February 2023 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Archer, Cllr Bell (chair), Cllr Bowman, Cllr Chaplin, Cllr Fothergill, Cllr Kitching, Cllr Leak, Cllr Parkinson (vice- chair) Cllr Wilson.

Gill Mason - clerk.

Six members of the public.

Open Forum.

Two residents updated the parish council on the flooding on Monkswell Ave. Virgin Media and the developers have been contacted but nothing has been done to rectify the problem. The clerk will contact Cllr Stuart Morris and request that the ongoing problem be investigated.

The sign for the community centre is pointing to the Coop.

HGV's delivering into the village are too large and the roads and bridges cannot facilitate them.

The Thwaite Brow Wood representatives informed the parish council that there had been discussions with the landowner regarding the clearing of vegetation on the large stones that border his land, Thwaite Brow Lane and Crawstone Wood. The group would like to complete further protection and restoration work on this area. The representatives were asked to contact the landowner to see if he had any title deeds and /or maps of the land so authorised works can continue.

12/23 To receive apologies for absence.

None.

13/23 To receive declarations of interests and consider & approve dispensations.

Cllr Leak, Cllr Parkinson and Cllr Bowman declared an interest in any agenda item regarding the bowling club.

14/23 To consider and approve the minutes of the parish council meeting held on Wednesday 4th January 2023.

It was resolved that the minutes be approved and signed by the chair.

Proposed by Cllr Fothergill.

Seconded by Cllr Leak.

15/23 To receive the report from the lengthsman.

The report was distributed to all the councillors prior to the meeting. The lengthsman will ask the contractor, who may be able to cover for him whilst he is on leave, to contact the clerk regarding hours, insurance and PAYE.

16/23 Environmental and village maintenance.

Bus shelter purchase and installation update

The bus shelters have been ordered and the permit applications have been submitted. The clerk is waiting for confirmation that LCC will waive the traffic management fee. If the fees cannot be waived the clerk will circulate the full costs to the parish council for consideration and ask for the installation to be delayed until a decision is made.

Playpark inspection update

The zipwire materials have been ordered and will be fit by the lengthsman. The equipment will then be inspected by Lancaster City Council.

Noticeboard purchase and siting update

Cllr Bowman has enquired whether a noticeboard can be sited but has not received confirmation.

Teen shelter usage and maintenance review

The parish council will continue to review the use of the shelter and check the CCTV for anti-social behaviour.

17/23 Finance.**17.1 To consider and approve the following items for payment.**

Cheque	M Ashton	Village Contractor/ Lengthsman	£809.41
Cheque	G Mason Clerk	Wages & Expenses inc 9 months stamps	£851.20
Cheque	A Swindlehurst	Greens maintenance	£200.00
Cheque	BLS Village Hall	Invoice for utilities	£100.00
Cheque	D Farrer Ltd	Boiler inspection	£86.00
Cheque	Water Plus	Bowling Club water	£62.79
Cheque	Travis Perkins	Materials x 5 invoices	£132.77
Cheque	Lancashire Data Solution	Domain Hosting / renewal	£109.60
Cheque	Lancaster City Council	Grass cutting 2022	£3428.02
Cheque	Fenland Leisure Group	Zip wire cable and trolley	£553.20

It was resolved that the payments be made.

Proposed by Cllr Parkinson.

Seconded by Cllr Chaplin.

17.2 To consider and resolve to transfer funds from Natwest to the new Unity current account.

It was resolved that the funds are transferred to the new account.

Proposed by Cllr Fothergill.

Seconded by Cllr Kitching.

18/23 Planning matters & applications.

To consider the ongoing caravan park developments / extensions in the village.

Cllr Bowman and Cllr Kitching will write a report on the two caravan parks in the parish that have continued with development without planning approval.

23/0009/TPO Proposal : Reduction of T1 ash, T3 beech, T4 walnut and T2 remove and reduce branches of larch. Site Address : 93 Coastal Road, Bolton Le Sands, Carnforth, Lancashire.

The parish council has no observations.

22/01603/FUL Proposal : Retrospective application for the siting of a static caravan for animal welfare purposes. Site Address : Land Off Bolton Lane, Bolton Lane, Bolton Le Sands, Lancashire.

The parish council has no observations.

19/23 To consider the update on the works at School Croft, the request for a footpath and the proposed final lease payment.

The requested works have been completed on School Croft. The parish council considered the request for a footpath across the community field but does not find it necessary to install one for dog walkers.

It was resolved that the clerk write to the committee and inform the members that the works have been completed and the final payment will be made.

Proposed by Cllr Bell.

Seconded by Cllr Parkinson.

20/23 To consider village parking problems, the request of double yellow lines and the usage of the recreation area car park.

Cllr Bowman will contact the head teacher at the school regarding the hazardous parking outside the school. Cllr Bell explained that in the past there has been various attempts to try and stop the parking, but nothing has been successful. The parking also has traffic calming measures. The community car park has up to 13 cars parked on it in the day and night. These are not the vehicles of users of the community facilities. The clerk will look at various methods of preventing the car park been used by residents, which is preventing others using the parking correctly.

21/23 To consider the subscription and costs for the LALC membership.

It was resolved that the parish council subscribe to the LALC membership at a cost of £620.00.

Proposed by Cllr Bowman.

Seconded by Cllr Bell.

22/23 To consider the maintenance of the CCTV system.

Cllr Bell and Cllr Wilson will meet with Crystal CCTV to arrange the access and viewing of the CCTV footage, look at any maintenance needed, and have the app uploaded so footage can be viewed remotely.

23/23 To consider the invoice for unauthorised works on the fence next to the bowling green.

It was resolved that the invoice will not be paid as the work was not quoted for or authorised by the parish council.

Proposed by Cllr Parkinson.

Seconded by Cllr Archer.

24/23 To consider the update on the proposed bowling club management takeover.

It was resolved that the lengthsman will complete the painting of the top coat on the shed, but the parish council will not be responsible for the repair, maintenance and costs of the tarmac footpath in the future, once the bowling club has taken over the management.

Proposed by Cllr Archer.

Seconded by Cllr Fothergill.

25/23 To consider the request from Halton Juniors Football for the parish council to sign the grass pitch maintenance agreement.

It was resolved that the parish council sign the agreement. The clerk will inform the club that the area will need to be used by other user groups and be available for bonfire night.

Proposed by Cllr Parkinson.

Seconded by Cllr Fothergill.

26/23 Reports and correspondence received (reference only - councillors are asked to submit any reports or correspondence to the clerk before the meeting).

- Sports Pavilion report - the home and away changing rooms will be swapped round and the committee will be applying for a parish council grant.
- Request for steps to The Shore – noted.
- Request for metal detecting on The Shore – noted.

27/23 Date and time of the next meeting.

Monday 6th March 2023 at 7pm.

The meeting closed at 9.31pm.

Signed.....Date.....