

Bolton le Sands Parish Council

Minutes of the parish council meeting held on Monday 4th September 2023 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Bowman, Cllr Kitching, Cllr Leak, Cllr Parkinson (vice-chair).

Gill Mason - clerk.

Two members of the public.

Open Forum.

The resident present at the meeting would like a bench placing at Thwaite Brow Wood in memorial of a member of the volunteer team.

The resident is sorry that the request to have a dog walking path at School Croft was refused.

118/23 To receive apologies for absence.

Cllr Bell (chair), Cllr Budden, Cllr Chaplin, Cllr Archer.

119/23 To receive declarations of interests and consider & approve dispensations.

Cllr Leak, Cllr Parkinson and Cllr Bowman declared an interest in the bowling club agenda item.

120/23 To consider and approve the minutes of the parish council meeting held on Monday 7th August 2023.

It was resolved that the minutes of the meeting be approved and signed by the vice-chair.

Proposed by Cllr Kitching.

Seconded by Cllr Bowman.

All in favour.

121/23 To receive the report from the lengthsman.

Weedkilling update – The lengthsman has confirmed that the weedkiller can be used in social areas and is safe after 24 hours. The parish council are happy for the weeds to be sprayed on the recreation area.

122/23 Environmental and village maintenance.

Play Park repair and maintenance

Cllr Leak's playpark repair and maintenance report was circulated to all councillors. Included in the report are rotting edging timbers that need replacing, cushion fall replacement and the flooring under apparatus needs renewing. Lancaster City Council will be contacted to quote on the works in order of priority.

For the larger apparatus that may need replacing, the parish council can apply for an LEF grant up to £20,000.00. The next tranche of applications is February.

The clerk will follow up the request to have the bin at the car park replaced as it was taken away by Lancaster City Council.

The clerk will ask that the Canals and River Trust remove the dead overhanging tree near the bowling green.

The clerk will ask public realm for a quote to have the playpark grass cut/strimmed every ten days in line with the football pitch cuts.

123/23 To consider the grant shortfall and purchase of the table tennis table.

The parish council only received £385.00 instead of the proposed £685.00.

It was resolved that the parish council authorises the purchase of the table but will postpone the order until March, so the table is sited in better weather.

Proposed by Cllr Kitching.
Seconded by Cllr Bowman.
All in favour.

124/23 Finance.

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman	£511.00
Cheque	G Mason- Clerk	Expenses	£38.40
Cheque	Bolton le Sands Village Hall	Invoice for Utilities	£87.91
Direct Debit	ICO	Subscription	£35.00
Cheque	Travis Perkins	Materials	£44.58

Receipts

BACS	VAT	Reclaim	£2669.73
BACS	Grant	Table tennis table	£385.00

It was resolved that the payments be made.

Proposed by Cllr Leak
Seconded by Cllr Bowman.
All in favour.

125/23 Planning matters & applications.

23/00930/FUL Change of use and conversion of existing agricultural buildings to two holiday cottages, installation of new and replacement windows/doors, installation of rooflights to the front/rear elevations, construction of raised decking area and associated parking and landscaping. Red Bank Farm, The Shore, Bolton Le Sands, Carnforth, Lancashire.
The parish council has no observations.

23/00854/FUL Demolition of existing garage and outbuilding, erection of 1.5 storey side extension, single storey rear extensions, patio and porch to the front. 5 Fir Tree Close, Bolton Le Sands, Carnforth, Lancashire, LA5 8AZ.
The parish council has no observations.

126/23 To consider the bowling club's request to site a lock up for the mower.

It was resolved that the parish council authorise the siting of the lock -up.
Proposed by Cllr Bowman.
Seconded by Cllr Kitching.
All in favour.

127/23 To consider the village parking problems update.

A request for yellow lines to be removed in the village to allow more parking for the shops. The parish council do not feel there is a need for the lines to be removed as they allow traffic to flow through the village safely.

128/23 To consider the update on the tennis court refurbishment and grant application.

The tennis club will be applying for grants to be able to resurface the court and purchase floodlights. A long-term lease will need to be agreed with the parish council.
The parish council fully support the tennis club with the development of the tennis courts but will not be able to help financially at this stage with the project.

129/23 To consider the request to site a memorial bench at Thwaite Brow Wood.

It was resolved that the parish council authorise the siting of the memorial bench at Thwaite Brow Wood.

Proposed by Cllr Bowman.

Seconded by Cllr Kitching.

All in favour.

130/23 To consider the purchase of new CCTV signal dishes for the recreation area.

It was resolved that the parish council purchase the signal dishes at a cost of £220.00.

Proposed by Cllr Leak.

Seconded by Cllr Bowman.

All in favour.

131/23 To consider the update on adopting the canal side bins.

No update.

132/23 To consider the pavilion heating and preparation of the boiler and pipes for winter quote.

The clerk reported that two contractors have been and looked at the pavilion, but quotes have not been received. Cllr Bowman will contact the plumber and the clerk will contact another contractor for a quote.

133/23 To consider and approve the football club and the tennis club's fees for 2023/2024.

It was resolved that Halton Football Club will pay an annual fee of £175.00 and Hest Bank FC will pay £350.00 and continue its own maintenance.

Proposed by Cllr Parkinson.

Seconded by Cllr Bowman.

All in favour.

The repair and maintenance of the tennis costs will be calculated before a fee is decided.

134/23 To consider the arrangements for the Christmas tree siting.

The clerk will contact Abbeyfield and St Mary's Church regarding siting of a tree and /or lights for Christmas.

135/23 To consider the refurbishment and re-siting of the noticeboard.

The old noticeboard at the church will be refurbished and sited at the doctors replacing the older board. If the noticeboard at the doctors is repairable the parish council will look at sites to place it.

136/23 To consider the CiLCA training for the clerk and associated costs.

It was resolved that the parish council authorise the registration, training, and associated costs for the clerk to complete the CiLCA. The total amount of £925.80 will be split with three parish councils and the clerk has agreed to pay back the amount if she leaves the parish council within three years.

Proposed by Cllr Bowman.

Seconded by Parkinson.

All in favour.

137/23 Reports and correspondence received.

Update on the installation of a defibrillator in the phone box – clerk is liaising with the WI and the lengthsman.

138/23 Date and time of the next meeting.

Monday 2nd October 2023 at 7pm.

The meeting closed at 8.37pm.

Signed.....Date.....