

Bolton le Sands Parish Council

Minutes of the parish council meeting held on Monday 2nd October 2023 at 7pm at the Old Free Grammar School, Bolton le Sands.

Present: Cllr Bell (chair), Cllr Parkinson (vice-chair), Cllr Bowman, Cllr Kitching, Cllr Leak, Cllr Budden, Cllr Chaplin, Cllr Archer, Cllr Taylor.

Gill Mason - clerk.

Four members of the public.

Open Forum.

Cllr Budden questioned who had told the members of the public that they had 7 minutes each to speak. The clerk said she had informed the club's representatives of the time limit for open forum prior to the meeting. Cllr Budden said that only the parish council could make that decision and that the clerk 'makes things up' and that councillors run councils not officers. The clerk explained that the time limit was in line with the NALC regulations. Cllr Bowman asked Cllr Budden to respect the chairman and that he had made his point.

The bowling club representatives would like the parish council to investigate the problems with the main power supply to the bowling club. There are only 7 working floodlights out of 12 even though they have had new drivers and maintenance.

The tennis club representative reported that the club can obtain an LTA loan for floodlights and electronic gates and the Walney Trust will be contacted to ask for a £30,000 grant for resurfacing. The club would be able to pay back the loan at £1000 a year for four years, but if it cannot repay the further amounts, would the parish council be able to pay back the rest of the loan. The club has 30 users but has no reserves.

139/23 To receive apologies for absence.

Cllr Hegarty.

140/23 To consider and approve the co-option of Ms Lisa Taylor.

It was resolved that Lisa Taylor be coopted on to the parish council.

Proposed by Cllr Bell.

Seconded by Cllr Bowman.

(6 in favour:2 abstentions)

141/23 To receive declarations of interests and consider & approve dispensations.

Cllr Parkinson and Cllr Leak declared an interest in the bowling club agenda item.

142/23 To consider and approve the minutes of the parish council meeting held on Monday 4th September 2023.

It was resolved that the minutes of the meeting be approved and signed by the chair after the following amendment was made; Hest Bank FC football fees £350.00, Halton FC football fees £175.00.

Proposed by Cllr Kitching.

Seconded by Cllr Parkinson.

143/23 To receive the report from the lengthsman.

The report was circulated to the council with no issues raised.

144/23 Environmental and village maintenance.

Play Park repair and maintenance

Cllr Leak circulated a full report to the parish council.

Rubber mulch can be placed under the swings instead of replacing the grass matting. The lengthsman will be asked to quote on replacing the timber edging and repair of the path. Lancaster City Council will provide a quote for play bark, sand, a new bearing for the spinner and wetpour repair.

The zipwire buffer keeps breaking, the lengthsman will liaise with Lancaster City Council and Sutcliffe Play to resolve the problem.

Grass cutting review

The clerk will contact the lengthsman and ask if he is willing to cut the football pitch every week instead of Lancaster City Council (May to October).

Shore Lane Car Park maintenance

The clerk will ask the local contractor to quote on filling the potholes.

145/23 Finance.

To consider and approve the following items for payment.

Cheque	M Ashton	Village Contractor/ Lengthsman	£306.00
Cheque	G Mason- Clerk	Expenses	£38.40
Cheque	Bolton le Sands Village Hall	Invoice for Utilities	£128.21
Cheque	Lancaster City Council	Election costs	£114.00
Cheque	J Oliver	Thwaite Brow tree report	£200.00
Cheque	PKF Littlejohn	External audit	£252.00
Cheque	Ingol & Tanterton Council	CiLCA training	£305.00
Cheque	M Ashton	Pavilion bathroom works	£720.00
Cheque	Old Boys School	Room hire	£168.50

Receipts

BACS	Halton FC	Pitch Fee	£175.00
BACS	Hest Bank FC	Pitch Fee	£350.00
Cheque	BLS Womens Institute	Defibrillator donation	£800.00

It was resolved that the payments be made, and the receipts accepted.

Proposed by Cllr Bell.

Seconded by Cllr Leak.

146/23 Planning matters & applications.

23/01055/FUL Change of use of agricultural building and land to 2 dwellings (C3), creation of a parking and garden area, installation of replacement windows and doors and installation of a package treatment plant Thwaite End Barn, Main Road, Bolton Le Sands, Carnforth, Lancashire LA5 9TN.

23/01048/FUL Change of use of existing ancillary living accommodation to 3 dwellings (C3), creation of a parking and garden area, installation of replacement windows and doors and installation of a package treatment plant Thwaite End Barn, Main Road, Bolton Le Sands, Carnforth, Lancashire LA5 9TN.

The parish council object to both planning applications for Thwaite End Barn as the land is Greenbelt. The increase in traffic across the A6 into the entrance will cause more accidents on what is a well know accident black spot area.

23/01008/FUL Erection of two storey side extension and single storey side extension. 43 Slyne Road, Bolton le Sands, Carnforth, Lancashire LA5 8AQ

The parish council has no observations but would like the planning officer to be minded to take into consideration the neighbour's comments.

147/23 To consider the AGAR external auditor's notice of conclusion and completion letter.

It was resolved that the AGAR and letter be accepted.

Proposed by Cllr Bell.

Seconded by Cllr Parkinson.

148/23 To consider the update on the tennis court refurbishment and grant application.

The clerk will write to the tennis club and ask them to research and apply for more grant funding and to contact Hest Bank Tennis Club and ask for advice on its income and expenditure.

149/23 To consider the arrangements for Remembrance Day and approve the purchase of a wreath.

The clerk has completed the documentation for the road closure and has ordered the wreath. It was resolved that £100 be donated to the British Legion for the wreath and a member of the public be asked to manage the sound system on Remembrance Day.

The clerk will contact the Vicar to enquire if there are enough order of service booklets.

Proposed by Cllr Bell.

Seconded by Cllr Archer.

150/23 To consider the request for the electric supply to the bowling club to be maintained and to consider the claim by a visiting bowling team member.

The clerk will contact local electricians and the electric supplier for a quote on investigating the power supply problems. Cllr Bell will forward the clerk the community centre's electrician's details.

151/23 To consider the update on adopting the canal side bins.

The Canals and Rivers Trust will notify the parish council on which bins can be adopted once they have compiled a list of interested parties.

152/23 To consider the pavilion heating and preparation of the boiler and pipes for winter quote.

It was resolved that the works are completed by the contractor at a cost of £960.01.

Proposed by Cllr Parkinson.

Seconded by Cllr Bowman.

153/23 To consider the tennis club's fees for 2023/2024.

The clerk will contact the club and ask for the fees to be paid for the past three years (£175 for 2021 and 2022 and £200 for 2023).

154/23 To consider the arrangements for the Christmas Tree siting and lights.

It was resolved that the Christmas Tree and lights will be sited at Abbeyfield. The lengthsman will be asked to look at the electrics in advance of the installation.

155/23 To consider the request for two memorial benches to be sited at the shore near Archers.

It was resolved that the benches can be sited at the shore.

Proposed by Cllr Bell.

Seconded by Cllr Budden.

156/23 Reports and correspondence received (reference only - councillors are asked to submit any reports or correspondence to the clerk before the meeting).

- Update on the installation of a defibrillator in the phone box.
- Ash die back / tree survey – LCC are reviewing the site.
- Litter reports at the shore and at the teen shelter.

157/23 Date and time of the next meeting.

Monday 6th November 2023 at 7pm.

The meeting closed at 9.50pm.

Signed.....Date.....