

# BOLTON-LE-SANDS PARISH COUNCIL AGENDA

PARISH COUNCIL MEETING  
Monday 1 June 2026 – 7:00pm  
Old Boys Free Grammar School

## PUBLIC PARTICIPATION / OPEN FORUM

Members of the public are invited to raise matters relevant to the Parish Council prior to formal business commencing.

## SECTION A — FORMAL BUSINESS

Item	Purpose	Action
Apologies for Absence	Formal	Note apologies received
Declarations of Interest	Formal	Note declarations
Approval of Minutes - May 2026	Decision Required	Approve minutes

## SECTION B — FINANCE & GOVERNANCE

Item	Purpose	Action
Budget Position Review	For Review	Review Appendix D
Audit & Governance Update 2025/26	Agar 2025/26 Year end accounts To approve and sign the Annual Governance Statement 2025/26. To approve and sign the Accounting Statements 2025/26.	Note update
Monthly Invoices/Payments	Approving expenditure	Review Appendix A and approve

## SECTION C — DECISION REQUIRED - CONSIDER

Item	Summary
Casual Vacancy	Review candidates
The Bay Filming	Permission for Shore location
Bench Quotations - Church Brow	Suppliers contacted for options
Community Centre Car Park	Car Park management systems
Contractor Support	Review contractor agreements
Pavilion Deep Clean Request	Request submitted for deep cleaning
Lapwing Fields Development	Appeal letter submission required
Parish Council Health & Safety Policies	Approve Health & Safety/Risk Assessment Policy
August Meeting	Confirmation on intention to hold a full meeting

## SECTION D — DISCUSSION ITEMS - REVIEW

Item	Summary	Leading Councillor
Village Parking Concerns	Ongoing school congestion concerns.	Cllr Taylor
Lengthsman Report & Priorities	Review maintenance priorities.	All Councillors
Creation of Pump Track	Progress update	Cllr Morley
Bolton le Sands Land Ownership	Investigate Parish ownership/documents returned	Chair Cllr Allison

## SECTION E — PLANNING MATTERS

Application	Proposal	Recommended Position
26/00489/FUL	Demolition of existing garage, erection of single storey side extension and raised rear patio area - 140 Coastal Road Bolton Le Sands LA5 8JW	
26/0089/TPO	117B Main Road Bolton le Sands - T1 Monkey Puzzle to fell due to rapid decline	
26/0088/TCA	83 Main Road Bolton le Sands - Removal of 3 large leylandi trees adjacent to the property driveway	

## SECTION F — FOR NOTING

Item	Summary
Playground Inspections	Weekly inspections completed.
Date Change of Meetings/Location	From July, Tuesdays - Bolton le Sands Community Centre
Dynamos/Halton Pitch Agreement	Payment made. Document signed
Thwaite Brow Woods	Unauthorised camp reported and dismantled

## SECTION G — FUTURE BUSINESS

Item	Purpose
Items for Future Agendas	Members may suggest future agenda items
Date of Next Meeting	7th Tuesday July 2026

## APPENDICES

### APPENDIX A — PAYMENTS SCHEDULE

Supplier / Contractor	Description	Invoice Date	Amount
Lengthsman	Wages	May 2026	£ 334.45
Clerk Wages	Expenses £69.76 PAYE £12.40	May 2026	£1020.89
The Community Centre BLS	Utilities	May 2026	tbc
<b>RETROSPECTIVE PAYMENTS</b>			
Bolton le Sands Bowling Club	Grant	May 2026	£600
Donation	Contribution cost- Lapwing Fields	May 2026	£500

### APPENDIX B — LENGTHSMAN / MAINTENANCE LOG

Ref	Job	Status	Notes
May Minute No 377/26	Bus shelters repainting inside/out	For attention	
May Minute No 377/26	Equipment, trim trail and picnic table to be treated	For attention	
May Minute No 377/26	New signage for play area and recreational field. To display	For attention	
May Minute No 377/26	Church Brow - repairs to the bench with the assistance of Cllr Morley	For attention	
May Minute No 377/26	Investigate water leak at the toilet at the Community Centre..	To be investigated	

## APPENDIX C — ANNUAL COUNCIL CALENDAR

Item	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>LEASES &amp; AGREEMENTS</b>												
Halton Jnr Pitch Agreement Review						X						
Dynamo FC Pitch Agreement Review						X						
Tennis Club Lease Review	X											
<b>FINANCE &amp; INCOME</b>												
Annual Insurance Review				X								
Budget / Precept Review											X	
VAT Payment / Rebate			X			X			X			X
Tennis Club Rent	X											
Dynamo FC Rent						X						
Bowls Club Grant					X							
Nursery Group Rent			X									
Annual precept paid				X								
<b>GOVERNANCE &amp; COMPLIANCE</b>												
AGAR / Internal Audit				X								
Asset Register Review								X				
<b>VILLAGE EVENTS &amp; COMMUNITY</b>												
Bonfire Event Planning									X			
Remembrance Arrangements									X			
Parish Council AGM					X							

## APPENDIX D — FINANCIAL TRACKER

Month	Budget	Actual	Variance
April	£4,264	£ 5,852.50	£1588.50
May	£4,264	£	£
June	£4,264	£	£
July	£4,264	£	£
August	£4,264	£	£
September	£4,264	£	£
October	£4,264	£	£
November	£4,264	£	£
December	£4,264	£	£
January	£4,264	£	£
February	£4,264	£	£
March	£4,264	£	£
<b>YTD</b>	<b>£51,175</b>	<b>£</b>	<b>£</b>