

Bolton le Sands Parish Council

Minutes of the Annual Parish Council meeting held on Monday 11th May 2026 at 7pm at the Old Boys Free Grammar School, Bolton le Sands.

Cllr Archer (Vice Chair), Cllr Kitchen, Cllr Budden, Cllr Leak, Cllr Taylor, , Cllr Allinson & Cllr Morley.

Open Forum.

Dean Hough. Proposal - Summer school activity, 1 week - Team building/Life skills - Boys/Girls 8-11yrs - July 27-31st 2026. Clerk to require more information.

370/26 To receive apologies for absence.

Cllr Bell (Chair), Cllr. Pinder. LCC representative. Cllr Russell Walsh

371/26 To receive declarations of interests and consider & approve dispensations.

Cllr Budden - 380/26 Room Hire. Cllr Leak - 382/26 Planning, Bowling Club.

372/26 - To consider and approve the minutes of the Parish council meeting held on:-

Monday 13th April 2026.

Approved by Cllr. Morley **2nd Proposer** Cllr. Allinson.

373/26 - Annual Parish Meeting - no attendance.

374/26 - Appointment of Chair/Vice Chair - Chair - Cllr Allinson **Vice Chair** - Cllr Taylor.

All agreed.

375/26 Working Groups confirmed.

Finance and Asset committee - Cllr Bell, Cllr Archer, Cllr Allinson, Cllr Taylor, and Cllr Leak.

Website - Cllr Taylor, Cllr Peddar, Cllr Allison.

Community Centre representative - Cllr Bell and Cllr Pinder.

Tennis Club working group - Cllr Leak, Cllr Allinson and Cllr Taylor.

Staffing and contractual - Cllr Leak, Cllr Bell, Cllr Archer and Cllr Kitchen.

Personnel - Cllr Bell, Cllr Archer and Cllr Kitchen.

376/26 - Proposed Building Development - Bolton le Sands.

Appeal received 26/00006/REF - Response to be made by letter.

377/26 To receive the report from the Lengthsman and consider works to be completed.

- Wooden play equipment, trim trail and picnic table to be treated.
- New signage for play area and recreational field. Display when received.
- To replace a water meter - on hold
- Church Brow - repairs to the bench with the assistance of Cllr Morley.
- Possible water leak at the toilet at the Community Centre. Investigate.
- Bus shelters to be painted inside/outside. Opposite the Caravan sales, on hold.

- Japanese Knotweed, area near the Hollows.

378/26 Environmental and village maintenance.

- Bowling Green car park pot holes. On hold till September.
- Conifer hedge between the Bowling Club and Play area, work completed.
- Bus shelters, cleaning completed and inspected.

Agreed by all.

379/26 Finance.

To consider and approve the following items for payment.

Online payment	Lengthsman	Lengthsman Wages. April.	£361.00
Online payment	Clerk	Wages (April) £963.73. Mobile tariff £6.00=£969.73 - PAYE £12.40 = £957.13	£957.13
Online payment	HMRC - quartely.	PAYE employee payents.	£82.01
Online payment	BLS Community Centre	Utilities Invoice	£124.97
Online payment	Travis Perkins	Play area-woodstain	£42.54
Online payment	LALC	Yearly subscription	£671.39
Online payment	AN Little Engineering	Repairs-swing basket-Play area	£312.00

Retrospective payments -

CMH Trees-Trim Bowling Green hedge £720.00

Total Shine Soltuions-Bus shelter cleaning £300

HMRC - A additional payment was collected from BLS Parish Council which has been disputed by the Clerk. Update to follow.

NATWEST BANK ACCOUNT CLOSURE - Funds transferred to Unity Bank and an additional account to be opened.

AGREED BY ALL

380/26. To consider:

- Annual Audit for 2025/26 completed by Internal auditor and will be shown at the meeting in June for approval.
- Replace the De-fib at the Community Centre.
- Change of room hire for Parish Council meetings. Meetings to commence on the first Tuesday of each month from 7th July 2026 a 7pm at Bolton le Sands Community Centre.

Cllr Budden abstained from voting.

- Charities Commission annual return completed.
- Bowling Club grant £600.

Approved by Cllr Archer 2nd Proposer Cllr Kitchen.

381/26 Councillor's to review -

- BLS Community Centre - Utilities loss of water. On hold-replacement of meter.
- Asset list - 2 additions, Ball Shot and CCTV cabinet for 2025/26.
- Football agreement to be sent to Dynamos for approval.
- Agreement signed by Elliott Bywater for 1-1 coaching, and documentation seen by the Clerk.

Agreed by all PC.

382/26 Planning matters & applications

2026 April 2026.

26/0060/TCA St Michaels Cottage, Bolton le Sands. Duplicate of 26/0046/TCA, now withdrawn.

26/00466/FUL Bowling Club Shelter - Approved.

383/26 Pump track project - Cllr Morley informed the PC to consider the £250 cost of a visit from Clark & Kent Pump Track contractors. Drawings and information will be provided together with a scheme of work that will help secure any funding applied for if the scheme is viable.

AGREED BY ALL

384/26 Updates on Village parking and Traffic issues. Cllr. Robert Taylor. No updates.

385/26 Correspondence -

- Mr J Holden - Football charity match. 18th July suggested. Awaiting confirmation. All paperwork required to be sent to the Clerk.
- Memorial bench, The Shore to replace the existing bench. Memorial Bench application to be sent and returned to the Clerk.

AGREED BY ALL

386/26 Date and time of the next Parish Council meeting - Monday 1st June 2026 at 7pm.

387/26 Amendment of the Minutes. Increase of hourly rate for the Lengthsman duly noted. **ALL AGREED.**

Signed.....Date..... Meeting closed at 9.00pm

Bolton le Sands Parish Council Website address:- boltonlesandsparrish.gov.uk