

Bolton le Sands Parish Council
Minutes of the Annual Parish Council meeting held on Tuesday 4th August 2026 at 7pm at
Bolton le Sands Community Centre, Bolton le Sands.

Cllr Allinson (Chair), Cllr Archer, Cllr Budden, Cllr Kitchen, Cllr Leak, Cllr Pinder & Cllr Morley

LCC representative Cllr Russell Walsh. Apologies received

Open Forum. A representative from Thwaite Brow informed the Parish Council of recent vandalism in the woods. A meeting was held with the local PCSO Officer seeking their advice.

411/26 To receive apologies for absence.

Cllr Taylor (Vice Chair), Cllr Bell & Cllr Robertson.

412/26 To receive declarations of interests and consider & approve dispensations.

Cllr Morley - Community Centre roof donation.

413/26 - To consider and approve the minutes of the Parish council meeting held on:-

Tuesday 7th July 2026. **Approved** by Cllr. Leak **2nd Proposer** Cllr. Pinder.

414/26 Finance.

Supplier / Contractor	Description	Invoice Date	Amount
Parish Lengthsman	Wages	July 2026	£741.12
Parish Clerk	Wages x 4 Scale increase, Phone, Postage return	July2026	£1027.52
BLS Community Centre	Monthly room hire	August 2026	£50.00
BLS Community Centre	Utilities - July	July2026	£97.35
RETRESPECTIVE Signs Express	2 x Signs - No dogs allowed	July 2026	£219.46

Proposed by Cllr Morley **2nd Proposer** Cllr Archer.

415/26 - Proposed Building Development - Bolton le Sands.

26/00006/REF - Awaiting response.

416/26 To consider.

- Recording of Monthly meetings. Add to the Agenda next month with a update.
- Removal of rotting fence posts situated by the entrance to the Primary School at the side of the Community Centre. **Agreed by all.**
- Purchase of a Safe to store BLS memorabilia - Community Centre. Enquiries to made re cost. **Proposed by** Cllr Kitchen **2nd Proposer** Cllr Morley.
- Bleed Control update - Returned as discussed at the previous meeting. Cllr Kitchen to request information regarding 24 hour emergency access tel no. Update at the next meeting.
- Community Centre - Roof - Grant request received - To enquire further re financial figures to ascertain a donation.
- De-fib replacement cabinet required. **Proposed by** Cllr Kitchen **2nd Proposer** Cllr Morley.
- Risk assessment policy - To be displayed on the Web-site. **Approved by all**

417/26. To review

- Lenthsmen's report & jobs list. Listed below - **419/26**
- Creation of pump track update. Cllr Morley & Cllr Kitchen seeking funding and making enquiries for the next meeting, with a view to arrange a date to discuss this further with the Contractor.
- Thwaite Brow Woods additional signage, to be added to the Agenda in September. Enquiries to be made to the Secretary at Thwaite Brow for a detailed request re the signs.
- Parish online Asset register, to be added to next months Agenda to be discussed further.
- Village parking concerns update. A meeting to be held in September with the Head teacher at BLS Primary School. Date to be arranged.
- De-fib replacement cabinet required. **Proposed by** Cllr Kitchen **2nd Proposer** Cllr Morley.

418/26 To note

- Brookfield View BLS - Inconsiderate parking. Awaiting update from Cllr Walsh to Inform Highways and request advice re the situation.
- Ice Cream Trike - Situated on the playing field - All documents seen.
- Playground weekly inspection - carried out by the Lengthsman.
- Replacement of water meter - **on hold**.
- Antisocial behaviour Community Centre/Thwaite Brow Woods. Reported to PCSO P Shepherd.
- Public Toilet (out of use) to report - general upkeep required.
- The Shore - Correspondence - The Shore re parking and requesting boulders to be placed. Asking for advice from Highways on the situation.
- Lancashire archives - BLS Minutes to sort and store. All legal documents to be returned - Update when completed.

419/26 To receive the report from the Lengthsman and consider works to be completed.

- Picnic table to be treated - Play area.
- Japanese Knot-weed, area near the Hollows, to clear.
- New signage - Dogs prohibited - display on recreational field/near the Tennis courts on arrival.
- Church Brow - replace with new bench when it arrives, with the assistance of Cllr Morley.
- War memorial - weed removal .
- Bus shelter (Opposite the motorhome sales, **on hold**).
- Buckled fence near the Bowling Green to pull out if possible.
- Sign on the Community Centre wall 'No Parking' to be lowered/Sign near the Packet Boat to be turned round facing the Community Centre.
- St Michaels Close - area of land, timescale required to clear.

420/26 Planning matters & applications

5.1 **26/0142/TCA** Beech and Silver Birch (G1) - 1 Church Court Bolton Le Sands Carnforth LA5 8EB.

5.2 **26/0141/TCA** Removal of x2 Hazel trees St Marys Main Road Bolton Le Sands LA5 8DN

410/26 Date and time of the next Parish Council meeting - Tuesday 1st September 2026 at 7pm.
Bolton le Sands Community Centre.

Signed.....Date..... Meeting closed - 9.30 pm. BLS Parish Council
Website address:- boltonlesandsparish.gov.uk