

Bolton le Sands Parish Council

Minutes of the Annual Parish Council meeting held on Tuesday 1st September 2026 at 7pm at Bolton le Sands Community Centre, Bolton le Sands.

Cllr Allinson (Chair), Cllr Taylor (Vice Chair) Cllr Bell, Cllr Archer, Cllr Budden, Cllr Kitchen, Cllr Leak, Cllr Morley & Cllr Robertson

LCC representative Cllr Russell Walsh.

- Brookfield View BLS - Inconsiderate parking, awaiting response from Highways.
- Update re Local Government Re-organisation, still awaiting confirmation.

Open Forum. N/A

422/26 To receive apologies for absence.

Cllr Pinder

423/26 To receive declarations of interests and consider & approve dispensations.

Cllr Morley - Community Centre roof donation.

424/26 - To consider and approve the minutes of the Parish council meeting held on:- Tuesday 4th August 2026. **Approved** by Cllr.Archer **2nd Proposer** Cllr. Leak

425/26 Finance.

- Clerk resignation - 1 months notice (2months if required). Vacancy to be advertised.
- VAT reclaim received.
- 95 Day notice to Apply on Unity account.

Supplier / Contractor	Description	Invoice Date	Amount
Parish Lengthsman	Wages	August 2026	£450.76
Parish Clerk	Wages x 4 months back pay, Phone, Files -55p overpayment on wages last month	August2026	£1096.33
BLS Community Centre	Monthly room hire	August 2026	£50.00
BLS Community Centre	Utilities - July	August2026	£100.82
Travis Perkins	Church brow bench - screws	August 2026	£6.99
RETRESPECTIVE PAYMENT	Defib Cabinet	August 2026	£546.00
Parish online	Mapping software	August 2026	£201.60
Parish online	Domain/Website/Emails	August 2026	£1051.20

Proposed by Cllr Morley **2nd Proposer** Cllr Archer

426/26 - Proposed Building Development - Bolton le Sands.

26/00006/REF - Awaiting response.

427/26 To consider.

- Recording Monthly meetings. **AC agreed**, first 10 minutes. A policy to be drafted for future meetings.
- Thwaite Brow Woods. Additional signage (information related), to be placed around the woods. A proposal for £1500.00 was put forward. A donation has been kindly put

forward from the Royal Hotel to go towards the cost.

- Community Centre Roof - Grant request. The Parish Council are pleased that the necessary funding was available to complete and pay for the works in full, and agreed that a contribution from the Parish Council would not be required on this occasion.
- Christmas tree - Enquiries to the Library in BLS for placement of the tree at this site.
- Parish online - Asset register to continue with the service. **AC ALL AGREED**

428/26. To review

- Bonfire display. To note that a letter of concern was received from a resident regarding the display. A meeting to be arranged with the Firework committee to discuss in detail for quieter fireworks for 2027.
 - Creation of pump track update. Cllr Morley & Cllr Kitchen seeking funding and making enquiries, ongoing. A talk to be held on 11th September at Hest Bank Village Hall from 11.00am regarding the Pump track.
 - Village parking concerns update. A meeting to be held in September with the Head teacher at BLS Primary School. Email has been sent out and date to be confirmed.
 - Playground Annual report. A meeting to discuss and comply with works that are required.
 - New Printer - previously agreed, to replace the Clerk's printer. **Approved** by Cllr.Morley
- 2nd Proposer** Cllr. Taylor

429/26. To note

- Bleed Control update - 24 hour emergency access tel no. Update at the next meeting.
- Safe to store BLS memorabilia - Community Centre. Agenda for next month to review.
- Replacement of water meter - **on hold**.
- Public Toilet (out of use) Reported, awaiting a response. Lengths-man has cleared overhanging branches.
- The Shore - The Shore re parking and requesting boulders to be placed. Highways have logged the request and awaiting a response to meet and discuss further.
- Lancashire archives - BLS Minutes to sort and store. All legal documents to be returned - Update when completed.
- Bus shelter (Opposite the motor-home sales, **on hold**).
- Remembrance Day - Preliminary preparations to be made by the Clerk.

430/26 To receive the report from the Lengthsman and consider works to be completed.

- Weekly Playground safety inspection
- Picnic table to be treated - Play area.
- Japanese Knot-weed, area near the Hollows, to clear when weather allows.
- New signage - Dogs prohibited - display on recreational field/near the Tennis courts.
- Buckled fence near the Bowling Green to pull out if possible.
- Sign on the Community Centre wall 'No Parking' to be lowered.

- St Michaels Close - area of land, to clear.
- Removal of rotting fence posts situated by the entrance to the Primary School. Agreed last month.
- War Memorial - Remembrance day, to be kept tidy.

431/26 Planning matters & applications

- 26/00792/FUL Erection of a hip to gable extension and two storey rear extension. Wild Duck Cottage St Nicholas Lane Bolton Le Sands Carnforth LA5 8ER - **RESPONDED**

25/08/26

- 26/00653/FUL Change of use of land for 9 gypsy/traveller caravan pitches, erection of toilet block, lifting of land levels, drainage and landscaping. Thwaite End Barn Main Road Bolton Le Sands Carnforth LA5 9TN. **RESPONDED - OBJECTIONS RAISED BY THE PARISH COUNCIL.**

432/26 Date and time of the next Parish Council meeting - Tuesday 6th October 2026 at 7pm.
Bolton le Sands Community Centre.

Signed.....Date..... Meeting closed - 9.55 pm.
BLS Parish Council Website address:- boltonlesandsparish.gov.uk